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Asset Discovery & Optimization License Compliance Engagement

Thank you for your interest in Connection's Asset Discovery & Optimization License Compliance Engagement. The purpose of this document is to define the service by offering a clear view into the process, deliverables, and expectations.

Services/Consulting to be Provided

To accurately report & review Microsoft software positions for customer based on data provided by the Block 64 tool in conjunction with Customer's active software assurance licensing entitlements.

Engagement to be completed utilizing the Block 64 tool, which will run in the customer's environment for up to 90 days, after which the tool will stop running and the customer will have access to their data for an additional 30 days. Customer can continue to utilize the tool beyond 90 days for an additional cost.

Project Tasks

- Project kickoff
- Block 64 deployment
- Block 64 configuration
- Data validation review
- Azure Hybrid Benefit analysis
- Deliverable walk-through

Project Deliverables

Final Asset Discovery & Optimization License Compliance Workbook, will include:

- Summary - Concise report of agreements and high-level view into shortages and overages for active subscriptions and software assurance.

- Ledger – Consolidated list of active subscription and software assurance licensing, reflecting current counts and licensing deltas.

- Workload inventory - Block 64 deployment data will be provided via an excel workbook and available via the Block 64 console for 90 days.

Customer Responsibility

To ensure successful project delivery, the customer will:

- Assign a contact person (domain administrator) from each entity that will be responsible to work with Connection consultant to deploy the Block 64 tool and on-going communication and collaboration.

- Complete tool deployment and troubleshooting within 60 days, otherwise there may be a need for a change order, which would include additional costs.

- Grant Connection permission to gather a complete Microsoft License Statement (MLS) Report including all locations and company names that will be evaluated during this engagement.

- Review MLS for completeness and accuracy

- Supply Connection with Azure Hybrid Use report from client Azure Admin portal (required if Azure Hybrid Use is being utilized)

- Complete pre-deployment preparation and configuration prior to Block 64 deployment support call.

- Meet with consultant to provide a server declaration review (i.e. Confirm test / dev servers, decommissioned endpoints, etc.).

- Will meet with consultant to review final assessment deliverables.

Service Assumptions

- ADO Process does not constitute an audit or assume audit risk
- All documentation provided by Service Provider will be in electronic format only

Out of Scope and Exclusions

Any services, tasks, or activities other than those specifically noted in this service description are considered to be out of scope, including the following items:

- Reconciliation of licensing that is not active subscriptions or active software assurance
- Review of inventory reports from other 3rd party tools, outside of Block 64 and Azure Hybrid Use Report
- Inventory discovery or reporting past 90 days from Block 64 sign-up

Service Delivery Area

1. Delivery for remote services is limited to the United States and its territories

Prerequisites

1. Services will be delivered remotely
2. Force Majeure: A party shall not be liable for any failure of or delay in the performance of this service for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labor disputes, embargoes, government orders, or any other force majeure event

Notes

- A service representative will contact you within five business days to schedule the initial kickoff call
- Scheduling requires two weeks to staff the engagement
- Services will be conducted during normal Connection business hours
- Customer may wish to consider these additional services:
  - Microsoft Advisory Services